

CHELAN COUNTY COMMISSIONERS
MINUTES OF MAY 10&11, 2021

Monday, May 10, 2021

9:00:58 A.M. Opening – Pledge of Allegiance

Chairman Bugert calls the meeting to order. Present for session are Commissioners Overbay and Gering, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

9:01:28 A.M. Consent Agenda

Upon motion and second by Commissioners Overbay and Gering, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
 - a) Jose Garibay, Sheriff, New Hire
 - b) Mark Hegberg, Sheriff, Step Increase
 - c) Miriam Duenas, District Court, Step Increase
 - d) Amber Chittim, District Court, Resignation
 - e) Oscar Toledo-Blanco, Juvenile Detention, New Hire
 - f) Luis Diaz, Juvenile Detention, Extra Help New Hire
 - g) Esmeralda Farias, Juvenile Detention, Extra Help Resignation
 - h) Stephanie Lopez, Juvenile Detention, Move to Extra Help
 - i) Jessica Diaz-Guerrero, Prosecuting Attorney, Resignation

9:02:32 A.M. Board Discussion

- Homeless Task Force Funding Management Transition
- Malaga Mercado
- Washington’s Playground Committee
- Link Finance Board Meeting
- Commissioner Gering to tour Parkside and Tierra Village
- Opening County Campus
- Two lot short plat rules
- Letter of Support for the Department of Health – *Economic Development Director Blake Baldwin* 20210510C8-1
- Letter of Support for Chelan-Douglas Community Action Council 20210510C8-1
- American Rescue Plan organizational strategies
- Homeless Interlocal Agreement

10:00:00 A.M. *Commissioner Gering is excused from session*

10:01:44 A.M. **County Administrator Cathy Mulhall**

10:02:41 A.M. **Executive Session**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

Extend Executive Session by 7 minutes – Public Notified

10:19:53 A.M. **Move back to regular session**

Discussion

1. Lodging Tax Committees
2. Administrative Update

10:28:28 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

3. Resolution #2021-55 RE: Appointment of Commissioner Tiffany Gering to Chair the LTAC
4. Resolution #2021-56 RE: Appointment of Rachelle Mendez-Johnson as Alternate to the Chelan County Board of Equalization
5. Resolution #2021-57 RE: Appointment of Commissioner Tiffany Gering to Chair the Chelan County Promotions Committee
6. Notice of Hearing – Supplemental Budget Appropriation 20210510H6-1
 - \$200,000 Auditor’s O&M
 - \$30,000 Regional Justice Center

10:34:33 A.M. **HR Director Rosario Nystrom**

Discussion

1. Salary Adjustment for CCRJC Business Manager

10:40:26 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

- Salary Adjustment for Business Manager in the CCRJC, Payroll Change – Nicole Thompson – **add on**

Continued HR Discussion

2. Housing Program Coordinator
3. PIO Recruitment Update
4. Handbook Update

11:16:15 A.M. **Natural Resources Director Mike Kaputa**

Discussion

1. Agreement with White Bluffs Consulting for Chelan County Climate Resiliency Roundtable support

11:18:16 A.M. Action

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Agreement with White Bluffs Consulting for Chelan County Climate Resiliency Roundtable support 20210510A5-1

Continued Natural Resources Discussion Re: Project Updates

11:48:03 A.M. Recess

1:29:52 P.M. *Commissioner Gering joins session*

1:30:52 P.M. Facility Maintenance

Discussion

1. L&J Roof Quote Approval Request (will be sent when we receive the final quote from vendor)
2. Juvenile Flashing Quote Approval Request (see attached)
3. Admin Remodel Exterior Trim / Window Sill Painting Approval Request (see attached)
4. Admin Remodel Break Room Adjustment Change Order Approval Request (will be sent when we receive it from the architect)

1:44:41 P.M. Action

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

1. Admin Remodel Break Room Change Order No. 4 20210510B4-2
2. Juvenile Flashing Quote 20210510B4-3
3. Admin Remodel Exterior Trim / Window Sill Painting 20210510B4-4

1:45:52 P.M. Continued Facility Maintenance Discussion

- Air conditioning unit replacement

2:06:36 P.M. Executive Session

Upon motion and second by Commissioners Gering and Overbay, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

2:21:55 P.M. Move back to regular session

2:23:34 P.M. Executive Session

Upon motion and second by Commissioners Gering and Overbay, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

Executive Session Extended by 41 minutes – Public Notified

3:20:34 P.M. **Move back to regular session**

3:21:21 P.M. **Executive Session**

Upon motion and second by Commissioners Gering and Overbay, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

Executive Session Extended by 24 minutes – Public Notified

3:55:45 A.M. **Move back to regular session**

3:56:21 P.M. **Board recesses until Tuesday session.**

Tuesday, May 11, 2021

8:00 A.M. Elected Officials / Department Head Meeting

Discussion

1. Public Services Week / Employee Appreciation
2. Monthly Budget Review

9:00:56 A.M. Fair/Expo Center Director Karen Welch

Discussion

1. Departmental Update

9:27:04 A.M. Public Works Director Eric Pierson

Discussion

1. Supplement No. 1 to Contract No. 2020-02 Sargent Engineers, Inc. for Services Related to the Cascade Orchard Bridge Deck Preservation Project, County Road Project No. 733 (CRP 733)
2. Maintenance Agreement with Sunnyslope Irrigation Company for Irrigation Facilities on County Right of Way
3. Order of Examination for Wheeler Ridge, LLC for the Petition of Road Vacation of a Portion of Upper Wheeler Road
4. Resolution - No Parking Anderson Canyon Road
5. Resolution - No Parking Day Road
6. Address Appeal – DeMeritt
7. Event Permit – Manson Rad Rod Street Show

10:04:33 A.M. Action

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

- Address Appeal submitted by DeMeritt

10:06:00 A.M. Action

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

1. Supplement No. 1 to Contract No. 2020-02 Sargent Engineers, Inc. for Services Related to the Cascade Orchard Bridge Deck Preservation Project, County Road Project No. 733 (CRP 733) 20210510R1-1
2. Maintenance Agreement with Sunnyslope Irrigation Company for Irrigation Facilities on County Right of Way 20210510A5-2
3. Order of Examination for Wheeler Ridge, LLC for the Petition of Road Vacation of a Portion of Upper Wheeler Road 20210510V1-1
4. Resolution #2021-58 - No Parking Anderson Canyon Road
5. Resolution #2021-59 - No Parking Day Road

10:08:23 A.M. **Executive Session**

Upon motion and second by Commissioners Gering and Overbay, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

10:18:00 A.M. **Move back to regular session**

10:19:04 A.M. **Community Development Director Jim Brown Discussion**

1. STR Task Force report briefing and provide direction for “next steps”

10:41:41 A.M. **Action**

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

1. Accept Task Force recommendations and direct Community Development Director to develop a draft code to be available for June 1st workshop

10:43:26 A.M. **Shoreline Master Program (SMP) Workshop presented by Anchor QEA**

11:01:37 A.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

1. Notice of Hearing Regarding File No. ZTA 21-069 - Shoreline Master Program (SMP) 20210510H6-2

11:07:26 A.M. **Fire Marshall Bob Plumb**

Discussion

1. Departmental Updates

11:15:52 A.M. **Recess**

11:31:23 A.M. **City of Chelan Mayor Goedde and City Administrator Wade Farris**

Discussion

1. ARP Funds
2. Chelan River navigational waters
3. Short Term Rentals

12:00 P.M. **HR Director Rosario Nystrom RE: Housing Coordinator position**

12:25:54 P.M. **Executive Session**

Upon motion and second by Commissioners Overbay and Gering, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), to consider qualifications of a public employment.

Extend Executive Session by 10 minutes – Public Notified

12:46:53 P.M. **Move back to regular session**

12:46:53 P.M. **Action**

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

- Job Description for Housing Coordinator Position 20210510B4-5

1:00 P.M. **Recreational Parking Issues** – *Present for discussion is Public Works Director Eric Pierson, Natural Resources Director Mike Kaputa, Economic Development Director Blake Baldwin. Deputy Prosecutor Robert Sealby and County Administrator Cathy Mulhall.*

2:00 P.M. **Boundary Review Board** – *Present for discussion is Prosecuting Attorney Doug Shae, Deputy Prosecutors Susan Hinkle and Robert Sealby, Public Works Director Eric Pierson and County Administrator Cathy Mulhall.*

3:00 P.M. **Tour of office space with Facility Maintenance Director Brian Travis**

3:48:00 P.M. **Adjourn**

Board adjourns until Monday, May 7, 2021.

Weekly Voucher Approval for Payment	20210510B4-1
Current Expense	\$836,824.65
Other Funds	<u>\$459,797.19</u>
Total All Funds	\$1,296,621.84

BOARD OF CHELAN COUNTY COMMISSIONERS

BOB BUGERT, CHAIRMAN

CARLYE BAITY, Clerk of the Board